## How to Set Up Online Banking on a Desktop or Laptop Computer Abilene Teachers Federal Credit Union

## Step One

- Navigate to <u>www.abileneteachersfcu.org</u>. Look for the blue Online Banking box on the left side of the page.
- In the Online Banking box, type:
  - For first time users: The Username is your member number
  - For first time users: The password in the last 4 digits of the primary member's Social Security number (this is referred to as the "PIN Number".)

## Step Two

- Create a new username and password (something that you will remember.)
- Add your phone number (please enter the number of the phone you are currently using.)

## Step Three

- You will be asked to confirm your identity
- Select one of the following:
  - Call Me this option will send a phone call from 325-677-2274 to the phone number you entered in Step Two. When you receive the call, press the # (pound) key as directed and you receive a 6-digit access code. Type this code into the specified box on your computer screen.
  - **Text Me** this option will send a text to the phone you registered in Step Two. The text will come from 448-33. The text will contain a 6-digit access code. Type this code into the specified box on your computer screen.
- At the end of either option you will need to choose to register or <u>not</u> to register your computer.
  - If you register your computer, you will not need to enter a passcode again.
  - If you do not register the computer, you'll need to enter a passcode each time you log in.
    Please do not register public computers such as those found at area libraries.

Once these steps have been completed, you will have 24/7 access to your accounts. This includes checking your balance, seeing recent transactions, transferring money between accounts and using the Bill Payment system.

After a username and password is set up, you can access your account on any digital device by using the same username and password.

If you have any issues, please contact us at 325-677-2274 or visit a branch location and ask for a Member Services Representative.